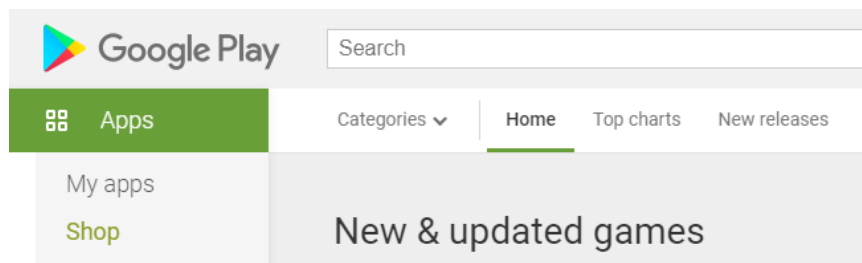
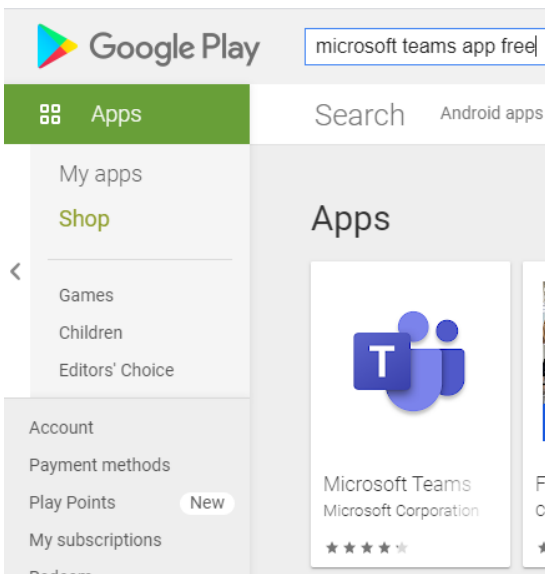
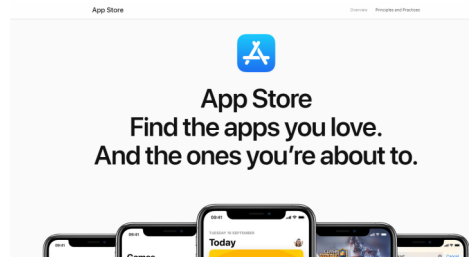


How To Download, Install and Use Microsoft Teams

On Thursday 7th January we will officially start our Remote learning using 'Microsoft Teams'. We will be using tomorrow (6th January) to trial the software and your children have the option of joining their class to test the system. In preparation we need you to install and prepare 'Microsoft Teams' on the device(s) that your child/ren will be using at home.

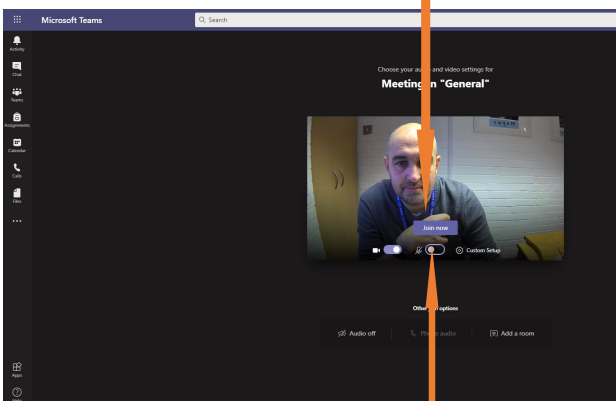
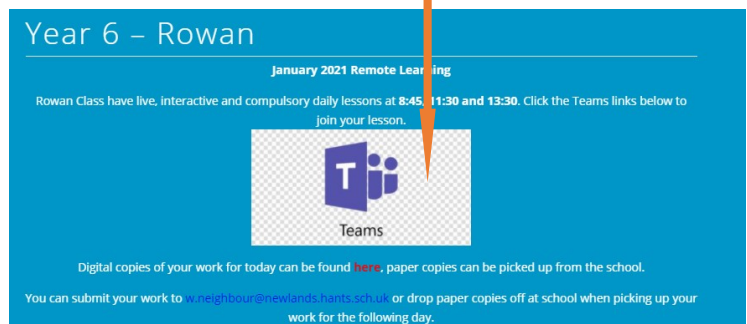
Microsoft Teams is a platform that can be accessed on all types of devices, such as Apple and Microsoft devices, even on phones. You will be able to talk to classmates and to the teacher and take part in video lessons.

STEP 1: Go to the App Store on your selected device(s). Search for 'Microsoft Teams' and follow the instructions to download the app



STEP 2: Once you have downloaded the app, go to the school website. To join your lesson click the link ('Teams' logo) on the class page of the school website

STEP 3: To join the meeting click 'join now'.



STEP 4: Remember to mute your microphone unless the teachers asks you a direct question

STEP 5: At the end of you lesson leave the meeting by pressing the red button